



ALLEGHENY LAND TRUST

Wingfield Pines Steward Task List

General Steward Responsibilities

- Stock information boxes with ALT brochures.
- Clean signage and trail markers.
- Pick up removable debris.
- Monitor property during visits at least one per quarter (if accessible), assess conditions of the natural spaces as well as structures at trailheads and along trails (kiosks, benches, bridges, etc.). Inform ALT staff of conditions and anything that needs additional attention.
- Record all volunteer hours through the online log (<http://bit.ly/altvolunteerlog>) or through other contact with ALT staff.
- Tools may be borrowed from the shed on site, ALT to provide code. Ensure tools are safely secured in the shed.

Trail Maintenance

- Remove debris and plant growth on designated trails (plant growth on trails should be clear enough for bike traffic). If cutting any woody plants or small branches, cut at the base of the branch connecting to trunk. Contact ALT before cutting any branches that are not broken or dead.
- Clear leaf and other debris blocking water flow under bridges and stream crossings, and on drainages dips.
- Inform ALT Staff and Lead Stewards of fallen trees, water drainage issues, damaged bridges, or poison ivy issues on the trail.

Habitat Restoration

- Remove vines growing on ANY saplings or planted restoration tree, they may be tagged, flagging, near a wooden post, or unmarked.

Invasive Plant Management

- Before July: cut knotweed located near the Southern boundary line.
- Ongoing: remove multiflora rose, bush honeysuckle, purple loosestrife, garlic mustard.
- Ongoing: remove and cut Oriental Bittersweet, Japanese honeysuckle, and wild grape vines that are visible wrapping around saplings and other trees, focus on canoe launch.