



Environmental Education Internship

Internship Summary

Are you looking for an internship in the non-formal education field that will give you a well-rounded experience while getting outdoors and working with students? This 12-month experience with the Allegheny Land Trust (ALT) will provide hands-on practice in curriculum development, materials creation, program organization, leadership, and on-the-ground time teaching in a wide range of settings. The length of the internship allows for more in-depth projects to be taken on and completed. You'll gain a base knowledge in natural history as you lead programs on the variety of ALT Conservation Areas.

The Environmental Education Team Intern will report directly to the VP of Education and work closely with the Education Program Director to develop, modify and design curriculum and supporting materials. In addition to leading hikes and educational programs; potential projects may include designing, organizing and leading the department's summer children's programs, using national curriculum such as Project WET and Healthy Water Healthy People as stepping stones to create a series of lessons applicable to individual conservation areas around Allegheny County or working with other local educational organizations and non-profits to create joint programming opportunities. The intern will also create social media posts, write education and nature-based articles for local print publications, and provide their own educational take on future programming opportunities. Opportunities for professional development and networking with other leaders in environmental education in southwestern Pennsylvania and beyond will be provided.

Primary Duties and Responsibilities

- Work independently to create, modify, and design all aspects of curricula for a wide age range.
- Act as the lead educator for summer children's programming coordinating materials, schedules and working with the other assigned education facilitators.
- Lead educational programming independently or while working as a team both in the class-room and on ALT's various conservation areas in and surrounding Allegheny County.
- Represent ALT at a variety of community programs such as community days, conferences, and regional meetings with other leading organizations in environmental education.
- Assist ALT staff as needed.

Requirements and Basic Qualifications

- Must be available for entire 12-month period
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- Preferred candidate will be pursuing a degree in education, parks and recreation, wildlife management, or a related field
- Excellent public speaking, communication, and organizational skills
- Ability to work independently and as part of a team
- Must have creativity, imagination, and an interest in creating positive experience for individuals
- Availability to work some evenings and weekends
- A valid driver's license and transportation (gas expenses are reimbursed at the federal per diem rate)
- CPR & First Aid Certification or the ability to obtain prior to start
- State Criminal History Background Check (Act 34) or the ability to obtain prior to start
- FBI Fingerprint Clearance (Act 114) or the ability to obtain prior to start
- Child Abuse Clearance (Act 151) or the ability to obtain prior to start
- Completion of Act 126 Mandated Reporter Training or the ability to obtain prior to start

ALT Background

Our mission is to serve as the lead land trust conserving and stewarding lands that support the scenic, recreational and environmental well-being of communities in Allegheny County and its environs. We help local people save local land for future generations. We do this to preserve quality drinking water, protect critical ecosystems and wildlife habitat and to provide passive recreational opportunities to enhance healthy lifestyles. ALT was established in 1993 and has protected over 2,000 acres in Allegheny and Washington counties. We have eight full-time and 12 part-time staff, and 16 Board members.

Title: Environmental Education Intern

ALT Headquarters: 416 Thorn St., Sewickley, PA 15143

Hours: This internship is 12 months in length with a blend of part time, credit earnings, and a full time, paid position.

January to May - 10-15 hours per week for credit and/or non-paid experience

June to August - 10-15 hours per week for credit and/or non-paid experience

September to December - 37.5 hours per week paid experience

Supervisor: Jessica Kester, Vice President of Education

To Apply: Submit cover letter, resume and three references to Jessica Kester, President & CEO at jkester@alleghenylandtrust.org with "Environmental Education Internship" in the subject line.

ALT is an equal opportunity employer and follows affirmative action policy.

